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**Sent:** Friday, 26 August 2022 10:48  
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**Subject:** directives JCMC, SETTLEMENTS & DEFAULT JUDGMENTS before BOKAKO AJ 29 AUGUST - 02 SEPTEMBER 2022  
**Attachments:** DIRECTIVES JCMC, SETTLEMENTS & DEFAULT JUDGMENTS BOKAKO AJ 26 AUGUST 2022.docx

Good day

The above refers.

Enclosed herewith please find the attached directives for your attention.

Regards,  
Rose Selepe

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**HIGH COURT OF SOUTH AFRICA, GAUTENG DIVISION PRETORIA  
OFFICE OF THE HONOURABLE ACTING MADAM JUSTICE BOKAKO**

Pretoria High Court Building, c/o Madiba & Paul Kruger Streets, Room 3.9 3<sup>RD</sup> floor

**Secretary: R Selepe**

**[RSelepe@judiciary.org.za](mailto:RSelepe@judiciary.org.za)**

**012 492 6731**

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**26 August 2022**

**Dear Legal Practitioners**

**DIRECTIVES FOR JUDICIAL CASE MANAGEMENT, SETTLEMENT AND DEFAULT JUDGMENT**

1. All matters will be heard in open court (8B).
2. Court will commence at 10h00 am. The Court will start with JCMC roll, Civil Trial Settlement roll and Default Judgment roll.
3. Introductions shall take place in court.

**4. JUDICIAL CASE MANAGEMENT**

Kindly ensure strict compliance with chapter 4 & 5 of the Judge President's Revised Directive 1 of 2021.

One hard copy of duly completed form 10 should be handed up in court on the day of the hearing and uploaded into caselines.

**5. SETTLEMENTS and DEFAULT JUDGMENTS**

Counsel are to please upload their orders in word format on caselines and bring along one hard copy to hand up in court.

Attorneys must please ensure the correctness of the proposed draft order and the name of the Judge appears at the top, date of hearing and the details of the counsel appears at the bottom of the order.

Kindly ensure that all relevant documents are uploaded to Caselines i.e. proposed draft order, a signed confirmation letter, offer of settlement, acceptance of offer and proof of set-down 2 days before the date of hearing.

A practice note, stating the nature of the application and the date on which the application is on the roll, should be filed on caselines by the latest two full court day before the day of the hearing date. Counsel must have regard to the Judge President's directive.

6. In the event that the Judge grants an amended draft order, same must be uploaded immediately under a separate section on caselines named "Amended draft order" in word format.
7. Removals should be communicated by email to [RSelepe@judiciary.org.za](mailto:RSelepe@judiciary.org.za).

**T BOKAKO**

**ACTING JUDGE OF THE HIGH COURT**